

**Southeast Governmental
Fleet Managers Association**
Post Office Box 7824
Columbia, South Carolina 29202

**THE SOUTHEAST GOVERNMENTAL FLEET MANAGERS AWARD
FOR
QUALITY FLEET MANAGEMENT**

Each year the Southeast Governmental Fleet Managers Association recognizes Governmental agencies whose innovative fleet management practices have improved productivity and quality or produced substantial savings for their agency or department. Awards will be presented in each of the following two (2) categories:

Category 1: Improved Productivity - Fleet management practices which enable agencies to operate more efficiently or with fewer resources. Examples of this category include:

- Innovative uses of computers
- Development of computer software or other technology that increases efficiency.
- Restructuring personnel, streamlining tasks or improving maintenance.
- Increasing maintenance cooperation between departments within your agency.

Category 2: Cost Savings - Fleet management practices which save money. Examples in this category include:

- Innovative practices in areas of vehicle acquisition, selection, and lifecycles.
- Safety programs.
- Used vehicle marketing.

Eligibility:

Applications may be submitted by the governmental agencies that are directly involved in vehicle fleet management in their respective state. This award may be presented to city, county or state agencies.

Judging:

The panel of judges will be made up of individuals who have experience in fleet management and governmental officials who have supervised fleet repair services.

Criteria for judging will include:

- Originality and innovativeness.
- Demonstrated effectiveness of the fleet management practice, as documented in the entry.
- Applicability of the practice to other fleets.

In case of multiple submissions of management accomplishments which are substantially similar, the judges reserve the right to select a single agency based on the judges' evaluation of data presented. Decision of the judges on eligibility, winning entries and all other matters is final.

Entry procedures:

All entries must include a completed "Awards Application Form" with appropriate attachments and be received on or before September 8, 2017. Only one application per agency per year will be accepted for judging. Supplementary documents should be factual and concise.

Notification:

All entrants will be notified of the decision of the judges. Award winners will be invited to receive their awards at the annual Fleet Managers Conference. All entries become the property of SGFMA, which reserves the right to publicize information about the award winners and the winning management accomplishments.

APPLICATION FOR SGFMA AWARD for Quality Fleet Management

Agency Name: _____

Department Name: _____

Address (No PO Box): _____

Telephone #: () _____ Fax #: () _____

Submitted By: _____

Telephone #: () _____ Fax #: () _____

Application Process (please follow the recommended format):

-Description of the practice.

-Description of development and implementation.

- What prompted the idea?
- Who developed the practice?
- What steps were taken to develop and implement?
- What was the approximate cost of development and implementation?

- Description of the benefits:

- What has been the impact of this innovation on fleet management and finances?

Include specific documentation to the extent possible, such as cost reductions, costs avoided, reports of staffing changes, time or workload improvements, improved service, etc. A letter from your employer which describes benefits would be helpful.

Accomplishment: (attach additional pages, if needed)

RETURN COMPLETED APPLICATION NO LATER THAN SEPTEMBER 8, 2017 TO:

Southeast Governmental Fleet
 Managers Association
 c/o Sumter County
 Attn: Karen Hyatt
 1289 North Main Street
 Sumter, SC 29153

or by e-mail:

Charlie.mcnair@co.roberson.nc.us